



प्रधान मुख्य आयुक्त कार्यालय, केन्द्रीय वस्तु व सेवा कर तथा केन्द्रीय उत्पाद शुल्क, मुंबई जोन
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF CGST & CENTRAL EXCISE
MUMBAI ZONE
वस्तु एवं सेवा कर भवन, 115, महर्षि कर्वे मार्ग
GST BHAVAN, 115, MAHARSHI KARVE ROAD
चर्चगेट स्टेशन के सामने, मुम्बई 400020
OPP. CHURCHGATE STATION, MUMBAI 400 020



F. No. II/3-15/Admn/PCCO/GST&CX/2017

Date: 30.04.2025

OFFICE ORDER No. 25/2025

Dated: 30.04.2025

In pursuance to Office Order No. 19/2025 dated 24.04.2025 issued by the Additional Commissioner (PCCO), CGST & CX, Mumbai Zone and in supersession of Office Order No. 09/2025 dated 10.03.2025 issued by the Deputy Commissioner, CGST & CX, Mumbai Zone, the following allocation of work between the Additional / Joint Commissioners posted in the office of Principal Chief Commissioner, CGST & CX, Mumbai Zone, is hereby ordered with immediate effect and until further orders: -

| Sl. No. | Name of the Officer (Shri) | Charge allotted |
|---------|---|--|
| 1 | 2 | 3 |
| | Dipin Singla, Additional Commissioner (CCA, Review, IT and CIU) (Emp Code: 3556) | <ol style="list-style-type: none"> 1. Review DPC Matters 2. CCA & Cadre restructuring; Loan, Deputations, Transfer & Postings all cadres 3. Direct Recruitments and Inter Commissionerate Transfers; 4. Departmental Examinations; 5. Development and upkeep of deputation and loan basis module; 6. Database management, HR related issues; 7. Review of cases in CESTAT for filling Appeals pending before High Court and Supreme Court 8. Review of Orders-in-Original passed by Pr. Commissioner/ Commissioner of the Zone; 9. Central Intelligence Unit (CIU) – Monitoring & Intelligence Wing; Data Analytic Centre 10. Monitoring Anti-Evasion performance of Commissionerates /Incident Reports; 11. Distribution of Tax Payers & GST related Modus Operandi Circulars; 12. References/representations received from the Commissionerates, Trade and Industries in the matters relating to GST; 13. GST Media Cell; GST Seva Kendra; 14. Nodal officer for CBIC Media Co-ordination and Zonal Twitter Handle 15. Monitoring of DGARM Reports & matters relating to Risky Exporters/ L1 & L2 Suppliers; 16. Zonal System Manager – Com. Admin of the Zone & all matters relating to AIOs & Zonal website; 17. Rewards to Staff & Informers; 18. Inspection of Commissionerates; 19. Zonal Nodal Officer-GST Refund; REIC/BIFA 20. Compounding of Offences & Detention Notices; 21. Database management of Infrastructure of the Zone; 22. Swachhata Action Plan (SAP) and related administrative work |

[Handwritten Signature]

| Sl. No. | Name of the Officer (Shri) | Charge allotted |
|---------|--|---|
| | | <p>23. Monitoring of all infrastructure, Land & Building projects of the Mumbai zone; Liaison with CPWD; Liaison with I&W wing of DGHRD; IT Infrastructure and Com. Admin;</p> <p>24. All matters relating to implementation and monitoring of E-Office usage in the Zone;</p> <p>25. Personnel & Establishment Matters (Gp A); Admin Section; Pensions Matters; Transfer & Postings</p> <p>26. All matters relating to allocation of Budget grants, Accounts / BEAMS;</p> <p>27. Any other work assigned by the Principal Chief / Chief Commissioner.</p> |
| 2. | <p>Mehtab Ahmed Jagil, Joint Commissioner (Confidential, DPC Matters, Vigilance, Audit) (Emp Code: 7109)</p> | <ol style="list-style-type: none"> 1. Assist Addl Commr/(PCCO) in Review DPC Matters 2. Monitoring Adjudication performance of TPS Commissionerates and incidental matters; 3. Performance Review of Audit and Appeal Commissionerates; 4. CPC Cell and all Grievance relating to GST Registrations; 5. Verification and Uploading of MPRs of the Zone; Fixation of Revenue Targets, Revenue Analysis & monitoring thereof; 6. Circulars/Instructions/ Notifications issued by the Board; Issue of Trade/Public Notices; 7. Statistical and Parliamentary Questions; 8. All Legacy Issues including transitional credit issues and Central Excise Revenue; 9. Fixation of Targets of Recovery of Arrears and monitoring thereof; 10. Audit, CAG & PAC Matters; 11. Zonal nodal officer-Quarterly coordination meetings (QCMs) with CERA 12. Record Management; 13. GST Grievance Redressal Committee meetings; 14. Coordination with SGST authorities; IGST & GST Refunds 15. E-way Bills, Customs matters including EOU, CEIB; 16. Preparation of folders for meetings and Video Conference; 17. All matters relating to DPC for Promotion /Confirmation / MACPS and Non-functional Up-gradation/Seniority; 18. All matters relating to Vigilance (Confidential matters), Complaints against officers; Review mechanism under F.R. 56(j), APARs, PCCO Custodian Gr.A (APAR) 19. Zonal Nodal Officer E-Pratininiyukti 20. Events related to AZADI KA AMRIT MAHOTSAB (AKAM); 21. Zonal Nodal Officer for BEAMS and AZADI KA AMRIT MAHOTSAB (AKAM) 22. All matters related to Appellate Authority for Advance Ruling; 23. Revision of orders passed by the Disciplinary Authority 24. All CAT / Court Case, and reports relating to Service matters; 25. Zonal Officer E-Seva Vivad portal; 26. Zonal Nodal Officer-LIMBS 27. Zonal Grievance Nodal Officer 28. Legal Section; Monitoring and updation of LIMBS; Monitoring of Appeals pending before Hon'ble Supreme Court, BHC/other High Courts, NCLT & incidental matters; SV(LDR) Scheme, 2019 29. Appointment of Standing Counsels and Special Public Prosecutors & incidental matters; 30. CPGRAM and other complaints received from the Trade/Public; |

| Sl. No. | Name of the Officer (Shri) | Charge allotted |
|---------|----------------------------|--|
| | | 31. RTI Appellate Authority for PCCO, CPIO for the Office of Pr. CC, Sevottam; Training; Hindi (Official Language) 32. Recruitment of Sports Person and all matters related to Sports 33. Central Registering Unit 34. Any other work assigned by the Pr. Chief Commissioner/Additional Commissioner, PCCO/CCA. |

2. In the case of absence of any of the above officers on account of leave etc., the other officer will look after his charge in addition to his own charge.

This issues with the approval of Principal Chief Commissioner, CGST & CX, Mumbai Zone.


(Deepak Kumar Mata)
Deputy Commissioner(PCCO)

Copy to:

1. The Officers concerned.
2. Sr. P.S. to Member (IT) / Zonal Member, CBIC, New Delhi
3. Principal Commissioner/Commissioner, GST & CX, Mumbai Central / Mumbai West/Mumbai East/Mumbai South /Bhiwandi /Thane /Thane Rural/ Raigad/ Belapur/Palghar/ Bhiwandi.
4. Commissioner, GST & CX, Audit-I/II/III/Audit-Thane/Audit-Raigad.
5. Commissioner, GST & CX, Appeals-I/II/III/Appeals-Thane/Appeals- Raigad.
6. All Additional/Joint Commissioners of PCCO, GST & CX, Mumbai Zone.
7. All Deputy/Assistant Commissioners of PCCO, GST & CX, Mumbai Zone.